



FIRST NATIONS CREATIVE DEVELOPMENT OFFICER

Albury, New South Wales, Australia

SALARY: \$71,136 pro rata + 11% employer contribution to superannuation

EMPLOYMENT TYPE:

Permanent Part Time - 14 hours per week

Murray Arts considers that being Aboriginal or Torres Strait Islander is a genuine occupational qualification and is authorised under Section 14(d) of the NSW Anti-Discrimination Act 1977.

REPORTING TO:

Murray Arts Executive Director

POSITION DESCRIPTION:

The First Nations Creative Development Officer will be responsible for First Nations Arts Development across the Murray Arts footprint, a key priority area which supports Aboriginal & Torres Strait Islander arts and cultural development, in all its different expressions and art forms.

The position will support the existing Aboriginal Artist Network (AAN) and will build and develop the work already undertaken by Murray Arts in this area. Linking in with the Regional Arts NSW Aboriginal Arts Officers Network, you will be supported and encouraged to attend meetings and undertake professional development opportunities.

KEY RESPONSIBILITIES

Working in accordance with the Murray Arts Strategic Plan:

- Champion First Nations Creative Development within the Murray Arts Footprint
- Deliver the Kinder Kulture Program
- Provide administrative and operational support for Burraja Gallery
- Support and extend the reach of the Aboriginal Artist Network (AAN)
- Seek funding for First Nations Arts projects as identified in the Murray Arts Strategic Plan
- Daily administrative tasks as required.

EMPLOYMENT CONDITIONS:

Based on a 14-hour week, with actual days and times negotiated with the Executive Director.

Working in the Creative Industry space this position can involve work outside normal working hours. Additional hours over the standard 28 hours will attract a time in lieu arrangement as agreed in advance.

This position involves working primarily in an indoor environment with some outdoor work required. In addition to computer work, a moderate amount of physical activity may also be required, depending on the nature of the tasks undertaken.

This position is located at Suite 107, Level 1 T&G Building, 553 Dean Street, Albury with regular visits to external sites as required.

ESSENTIAL CRITERIA

- Be an Aboriginal and/or Torres Strait Islander person by descent and identity who is recognised as such by the Aboriginal or Torres Strait Islander community
- Ability to build strong and collaborative working relationships both internally and externally
- Basic computer skills, including MS Outlook, MS Word, MS Excel and electronic document management skills
- Passion for and interest in the arts sector and arts education
- Excellent verbal and written communication
- Strong organisation and time management skills
- Ability to work effectively in a dynamic environment as part of a small team and independently
- Possesses awareness of and empathy for the diversity of stakeholders and the artistic nature of the organisation

DESIRABLE CRITERIA

Class C (standard) Driver's Licence

ABOUT MURRAY ARTS

Murray Arts is the Regional Arts Development Organisation (RADO) in the Border and Northeast Victoria Region. We are passionate about the creative industries in regional communities. We contribute directly to the arts and cultural lifeblood of the Border region by working directly with individuals, communities and local government to assist them in developing the arts and cultural life of their communities.

Murray Arts is one of the 15 Regional Arts Development Organisations (RADO) in the NSW network and the only one of the 15 that works with LGAs outside of NSW. Each RADO was established to respond to their region's unique needs. The NSW RADO network is a state and local government initiative which sees each RADO receive the same amount of annual core funding from Create NSW and then an annual financial contribution from each of their participating LGAs. The NSW RADO

network is strong and supportive, we regularly share resources, team up on joint ventures and assist one another to best support our regions as a whole.

Murray Arts' unique position on the NSW and Victorian border means that we are also linked in with Regional Arts Victoria who takes a strong interest in co-supporting our Victorian LGAs.

OUR REGION

The Murray Arts Footprint borders the Indigenous Nations of Dhuduroha, Yaithmathang, Bpangerang, Wiradjuri, Yorta Yorta & Wavaroo and encompasses the local government areas of Albury City, Greater Hume, Federation, City of Wodonga, Indigo & Towong.

OUR VALUES

- Artistic endeavour, creativity and integrity.
- The arts as a medium to challenge us and explore our humanity.
- The opportunity to access, participate & express ourselves through creative practice.
- Community wellbeing, connection and lifelong learning.

APPLICATION PROCESS:

Applications Open: Wednesday, 15 November 2023

Applications Close: Sunday, 3 December 2023

Start Date: Preference for the successful applicant to start early January 2024.

To Apply: Please email a single PDF combining a cover letter, a statement addressing the selection criteria (1 page maximum) and your CV (1-2 pages) including the names and contact details of two referrers to:

Executive Director, Murray Arts

director@murrayarts.org.au

Closing Sunday, 3 December 2023, 5pm

For more information contact:

Lauren Black

Executive Director

Murray Arts Inc

Mobile: 0477 359 087

Email: director@murrayarts.org.au

Websites:

www.murrayarts.org.au

<https://burrajagallery.org.au/collections/all>

Note: Annual Reports, Financial Audits and current Strategic Plan can be found in the 'About' section on the Murray Arts website.